

WOOD DALLING PARISH COUNCIL

Melanie Eversfield: Clerk to the Parish Council, 18 Kings Road, Coltishall, Norfolk NR12 7DX
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**An Annual Meeting of the Council will be held on Tuesday 9th May 2023 at 7.30pm,
in the Village Hall, Wood Dalling. The public and press are welcome to attend.**

AGENDA FOR THE PARISH COUNCIL MEETING

1. To elect a chair for the ensuing year
2. To elect a vice-chair for the ensuing year
3. Chair's welcome and apologies for absence.
4. To confirm that all councillors have completed the Declaration of Acceptance of Office form.
5. Declarations of Interest.
6. To sign as a correct record the minutes of the meeting held on 7th March 2023.
7. Matters arising from the meetings.
8. To consider applications for co-option
9. To receive annual report from the Chair of the Parish Council.
10. Members of the public register desire to speak.
11. Committee reports and recommendations.
 - (i) Village Hall
 - (ii) Newsletter
 - (iii) Church
 - (iv) County & District Councillor
12. Highways/potholes/hedge cutting/verge cutting
13. An update on the Town House, and to agree any payments necessary.
14. To update on windfarm project, if any
15. Planning, if any
16. Finance & Payments.
 - a) To receive accounts for the year ending 2022/2023 as at 31st March 2023
 - b) To confirm that Wood Dalling Parish Council can declare itself exempt from External Audit.
 - c) To approve the Annual Governance Statement for 2022/2023
 - d) To approve the Annual Accounting Statement for 2022/2023
 - e) To consider renewal of membership to Norfolk Association of Local Councils at a cost of £181.35
 - f) To approve the following payments, and sign cheques –
 - M Eversfield – Salary for April - £160.65
 - Cheverton Printers – Newsletter - £68.00
 - J Wilton – Ink Cartridges - £46.00
17. Matters for further discussion
18. Correspondence
19. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items
20. To receive resignation of the Clerk and agree next steps.
21. To close the meeting

Signed: Melanie Eversfield, Clerk
Dated 1st May 2023