

1<sup>st</sup> November 2022

## WOOD DALLING PARISH COUNCIL

### *Minutes of the Ordinary Parish Council Meeting, held on Tuesday 1<sup>st</sup> November 2022, at 7.30pm, in the Village Hall, Wood Dalling.*

**Present:** Jono Wilton (JW), Kerry Oldfield (KO), Jonathan Rodwell (JRod), Jeff Topp (JT), Rory Harold (RH), Alex Clark-Rudd (ACR), John Rawlinson (JRaw), and Melanie Eversfield (Clerk).

**22/91. Chair's welcome and apologies for absence** - JW welcomed everyone. District & County Cllr Greg Peck sent his apologies.

**22/92. Declarations of Interest.**

JRod – Church

JW – Caravans on Red Pits

JT – Newsletter and a pecuniary interest in Item 10a.

**22/93. To sign as a correct record the minutes of the meeting held on Tuesday 6<sup>th</sup> September 2022.** The minutes were agreed and signed as a true record of the meeting.

**22/94. Matters arising from the meeting.**

None.

**22/95. Members of the public register a desire to speak**

There was one resident present who wanted advice as to why the public footpath by the Salvation Army Hut has been moved and what can be done about it. The resident was given the history of this particular problem.

**22/96. Committee reports and recommendations:**

**Village Hall** – Since September the village hall has completed its overhaul of the Fire Safety precautions with a PAT test of electrical items, new fire extinguishers and fire blankets for the kitchen. A fire Policy was approved – thanks to Sarah Ambrose for producing this. We have also installed clearer non-smoking signs and fire safety door signs.

The new bank mandate has now been signed by all trustees and is with Barclays bank for updating.

The children's playground has been removed – thanks Richard Harrold and investigations are continuing for its replacement.

The roof leak has been mended.

Internally, a broken window on the kitchen door has been replaced – thanks to Grania Ward-Brown's help and an illustrative map of the village, according to the memory of 'old-time' resident Trevor Hardingham, has been displayed on the wall – thanks to Tim and Gerri Williams.

Film nights have been a continued success with 'The Duke' in September and 'The Outfit' in October. The film night signs are now regularly changed with thanks to Alvin and Helen Dixon and Alice Wilton. The postponed slideshow of the Platinum jubilee event was held just before the October film and around 12 extra people attended. Some joyful banter and chuckles of glee were heard.

Future events: Coffee morning on 5<sup>th</sup> November 10:00-11:30 am; AGM 8<sup>th</sup> November 7:00 pm and 'Elvis' film on the 18<sup>th</sup> November 7:00 pm. A Christmas Coffee Morning will be held on the 3<sup>rd</sup> December with an extended Raffle and a Secret Santa present-giving, so everyone should leave with a present of value no more than £5.

The AGM will see all members of the Committee step down as usual. DT has expressed an intention of restanding for Treasurer, but the Secretary, Vice-Chair and Chair positions will be vacant. Nominations welcome. The accounts will be presented at the AGM for trustees and all members of the village are welcome to attend.

**Newsletter** – Newsletters continue to be delivered via the distribution volunteers to every household in the parish. Any surplus is left in the church for visitors, as well as one for the archive. Grateful thanks to all those who deliver the newsletters on six occasions each year. Cheverton printers in Cromer continue to offer excellent service, usually printing the 125 copies within a week of receiving the copy. Collection from Cromer and delivery to the

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distributors is usually done within a day or so of notice that they are ready. Grateful thanks to my wife for assisting with this and proof-reading the final version.

Thanks to the PC for their funding and support of the printing costs without which the newsletter would not happen.

**Church** – The Bats in Churches project held a cleaning workshop for people from other parishes in the church on 7<sup>th</sup> September.

The Harvest Festival on 18<sup>th</sup> September was well attended with a congregation of 35, and we thank all those who made donations for the food bank.

Our carol service this year will be at 6.00pm of Monday 19<sup>th</sup> December. Invitations will, as usual, be delivered to all households in the parish.

**County & District Councillor** – Nothing to report

**22/97. Highways/potholes/hedge cutting/verge cutting** – It was noted that JW had emailed round a response to councillors in relation to Highways re-surfacing programmes.

**22/98. An update on the Town House, and to agree any payments necessary** – Nothing to report.

**22/99. To update on windfarm projects, if any** – It was noted that there were upcoming roadworks due to these projects.

**22/100. Planning, if any.**

(i) 20221503 – Single storey rear extension to form annexe – Rooks Roost, Front Road, Wood Dalling, NR11 6RW – No objection

(ii) The reports received from Broadland District Council were received and considered. It was agreed that the Clerk responds to Helen Mellors seeking further information and clarification on our concerns.

(iii) An email regarding woodland on the Salle Estate was received and noted.

**22/101. Finance and Payments**

(i) It was noted that the accounts for year ending 2022/2023 as at 31<sup>st</sup> October 2022 would have to be deferred as although the Clerk had finally received bank statements she was still working her way through reconciling the accounts.

(ii) JW gave an update on the Parish Council Insurance for 2022/2023. A payment of £123.29 to CAS was approved, along with the payment for £235.00 to Zurich Municipal being approved.

(iii) The quote for £65.00 from Catherine Moore to audit the Parish Council accounts for 2022/2023 was considered and approved.

(iii) Payments were approved and cheques were signed for:-

M Eversfield – Salary for October	£150.05
M Eversfield – Salary for November	£150.25
Matt Packman – Grass Cutting	£305.00
Cheverton Printers – Newsletter for September / October	£48.00
Zurich Insurance	£235.00
CAS Ltd Insurance	£123.29

**22/102. Matters for further discussion** – JW gave an update on the recent recall of the defibrillator. It was noted that no further action was needed at the present time.

**22/103. Correspondence** –

(i) Broadland District Council re. Code of Conduct Consultation. Noted.

(ii) SAAA re. Opt out of External Audit. Agreed to remain as is.

**22/104. To agree 2023 meeting dates as 10<sup>th</sup> January, 7<sup>th</sup> March, 9<sup>th</sup> May, 4<sup>th</sup> July, 5<sup>th</sup> September and 7<sup>th</sup> November** – Noted.

**22/105. To close the Meeting** - The next meeting will be on Tuesday 10<sup>th</sup> January 2023, 7:30pm, in the Village Hall. There being no further business, the meeting closed at 8.15pm.

**Approved as a correct record**

**Date**