

6th July 2021

WOOD DALLING PARISH COUNCIL

Draft minutes of the Parish Council Meeting, held on Tuesday 6th July 2021, at 7.30pm, in the Village Hall, Wood Dalling.

Present: Jono Wilton (JW), Jonathan Rodwell (JRod), John Rawlinson (JRaw), Rory Harrold (RH), Jeff Topp (JT), Alex Clark-Rudd (ACR), Greg Peck (County & District Councillor) (GP), Kirsty Cotgrove (Clerk).
0 members of the public

21/52. Chair's welcome and apologies for Absence.

JW welcomed everyone. Apologies were accepted for Kerry Oldfield.

21/53. Declarations of Interest.

JRod – Church.

JT – newsletter.

JW – Covenant Pledge.

21/54. To sign as a correct record the minutes of the Meeting held on Tuesday 4th May

The minutes were agreed and signed as a true record of the meeting.

21/55. Matters arising from the meeting.

None.

21/56. Members of the public register a desire to speak

No members of the public were in attendance.

21/57. Committee reports and recommendations:

Richard Harrold – Village Hall – No report.

Jeff Topp – Newsletter – Nothing to report.

Jonathan Rodwell – Church – The July Village coffee morning was held in the church on 3rd July. There was a good attendance and the proceeds were shared equally between the church and the village hall. We have re-started our monthly services of Holy Communion at 9.00am on the third Sunday of each month until October. There will be choral evensong in the church at 6.00pm on 25th July, with refreshments afterwards. All are welcome. A concert by the Wood Dalling Singers is scheduled for 6.00pm on 9th October, at which refreshments will also be served. Details of ticket sales will be advertised in due course. Lastly, there will be a string quartet recital at the beginning of December, details will be made available as soon as they are finalized.

Greg Peck – District & County Council – GP reported that a report was submitted and approved for financing the Western Link, and a contractor has been appointed. There are objections and there may be a judicial review, however the villages affected by the Western Link are all in favour of construction. The wind farm projects were discussed, and the present position given regarding the applications. The possibility of the Offshore Transmission Network and pathfinder projects were noted. GP is meeting Equinor soon.

21/58. To approve the following policies

The following policies were reviewed and signed as necessary:

Financial Regulations

Financial Risk Assessment

Asset Register

Annual Review of Internal Audit

Annual Review of Internal Control

Risk Management Policy

21/59. Highways/potholes/hedge cutting

A Parishioner has contacted JW, concerned at the quality of the verge cutting this year. Areas where they need to be cut for safety haven't been, and large amounts have been cut where they didn't need to be. It was suggested that they could have been left until later, when the wildflowers have set seed. The tractor which was used was too large, causing damage the verges. GP advised he has received complaints from other Parishes too. A complaint will be sent to Tom McCabe, who is the Head of Highways, and GP will be copied in too. All agreed.

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A telephone cable is still laying in the hedge, and concern was raised that if the hedge is cut, it will damage the cable. BT is aware.

The SAM2 will be delivered soon, and volunteers were requested for the maintenance. JT & JRod volunteered.

21/60. To update on grass cutting, and to appoint a Councillor to co-ordinate contract

JW has been the co-ordinator for the grass cutting contract, and a new volunteer was requested. The areas to cut were identified. JT offered to take it on, if KO is not able to. It was noted that there are wild orchids near the pond, so it is hoped that this area will not be cut until flowering is finished. The possibility of designating Crow Hill as a Quiet Lane was discussed. It was agreed not to pursue this at this time.

21/61. An update on the Town House, and to agree any payments necessary

Nothing to report.

21/62. To update on windfarm projects

Covered in GP's report. It was agreed to sign the Oulton letter, regarding the letter of complaint to Equinor.

21/63. To appoint a Councillor to organise the litter pick

JRaw offered to take over the organisation of the annual litter pick. All agreed.

21/64. To consider signing the Armed Forces Covenant Pledge

It was agreed not to pursue this, as it has no relevance to the Parish Council.

21/65. Planning

Churchgate House – the PC had no objection to this application.

21/66. Finance and Payments

(i) Copies of the current cash book were given to all councillors prior to the meeting, and were approved.

(ii) Payments were approved and cheques were signed by KO & RH for-

K Cotgrove – Jun & Jul salary (inc. HMRC)	£244.14
P Collins – May grass cutting	£352.00
P Collins – Jun grass cutting	£352.00
CIA Insurance – Town House Insurance	£296.99
Cheverton & Son – newsletter	£42.00
Norfolk ALC – annual subscription	£132.39

A cheque will be signed for the July grass cutting invoice.

(iii) To review & approve a Parish Council insurance policy – Quotes were emailed to Councillors prior to the meeting. It was agreed to accept the quote from CAS insurance with a three-year long-term agreement.

21/67. Matters for further discussion

GP reported that his personal allowance for Highways has increased from £6000-£10,000. It can now cover environmental schemes as well as Highways schemes.

The Queen's platinum jubilee, and possible commemorations were discussed. It was agreed that this will go on the September agenda.

21/68. To close the Meeting

The next meeting will be on Tuesday 7th September 2021, 7:30pm, in the Village Hall.

There being no further business, the meeting closed at 8:11pm.

Approved as a correct record

Date