

5th May 2020

WOOD DALLING PARISH COUNCIL

Draft minutes of the extraordinary Parish Council Meeting, held on Tuesday 5th May 2020, at 7.30pm via Zoom (online)

Present: Kerry Oldfield (Chairman) (KO), Jonathan Rawlinson (JRaw), Rory Harrold (RH), Helen Dixon (HD), Kirsty Cotgrove (Clerk).

0 members of the public

20/37. Chair's welcome and apologies for Absence.

KO welcomed everyone, and apologies were accepted for Jonathan Rodwell, Jono Wilton and Alex Clark-Rudd.

20/38. Declarations of Interest.

None.

20/39. To declare the Parish Council exempt from external audit in 2019-20

As the payments and receipts for the Parish Council were under £25,000 in 2019-20, on a proposal by JRaw, seconded by HD, it was agreed to declare the Parish Council exempt from external audit. The Certificate of Exemption was signed by KO.

20/40. To receive the Internal Audit report and recommendations

The Internal Auditor's report and Clerk's response was sent to Councillors prior to the meeting. The report was accepted and the recommendations noted.

20/41. To approve and sign the Annual Governance Statement 2019-20

On a proposal by JRaw, seconded by RH, the Annual Governance Statement 2019-20 was approved and signed by KO.

20/42. To approve and sign the Accounting Statements 2019-20

On a proposal by HD, seconded by RH, the Accounting Statements 2019-20 were approved and signed by KO.

20/43. To approve an internal auditor for 2020-21

Jo Boxall has carried out the internal audit for the past two years, and has been very thorough. On a proposal by RH, seconded by HD, it was agreed to appoint Jo Boxall to carry out the internal audit of the 2020-21 accounts.

20/44. Any other urgent business for information only

A Parishioner has noted that a number of street signs in the village are rotting. It was agreed that a list will be sent to the Clerk to report to Broadland District Council.

20/45. To close the Meeting

The next meeting will be on Tuesday 7th July 2020. All are welcome to attend.

There being no further business, the meeting closed at 7:46pm.

Approved as a correct record

Date