**WOOD DALLING PARISH COUNCIL**

***Minutes of the Parish Council Meeting, held on Tuesday 3rd September 2019, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Jonathan Rawlinson (JRaw), Jonathan Rodwell (JRod), Jono Wilton (JW), Helen Dixon (HD), Kirsty Cotgrove (Clerk).

2 members of the public

**19/72. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Alex Clark-Rudd Rory Harrold and Greg Peck (District & County Councillor).

**19/73. Declarations of Interest.**

JRod - Church.

**19/74. To sign as a correct record the minutes of the Meeting held on Tuesday 2nd July 2019**

The minutes were agreed and signed as a true record of the meeting.

**19/75. Matters arising from the meeting.**

JRod has received 3 expressions of interest for trees. It was agreed not to proceed unless there are at least 10 requests by 25th September. Everyone will spread the message.

The email group to keep Parishioners informed of crime in the village received no response. It was agreed not to proceed. It will be revisited if interest is shown by the Parish.

**19/76. Members of the public register a desire to speak**

None.

**19/77. Committee reports and recommendations**:

**Jeff Topp – Newsletter**

An invoice was forwarded to the Clerk, but for an incorrect amount. JT will check with the printer.

**Jonathan Rodwell – Church**

Upcoming events are as follows: Harvest Festival; 3.00pm on Sunday 15th September. All welcome. If anyone has any produce to display in the church (all produce is subsequently donated to the Norfolk and Norwich Association for the blind care home in Norwich), it would be gratefully received; please inform Jonathan Rodwell before Wednesday 11th September. Concert: The Eynsford Ensemble (2 horns and a string quartet) will be giving a concert at 3.00pm on Sunday 29th September, playing music by Beethoven, Haydn and Mozart. Tickets £7.00 on the website or on the door. Refreshments will be on sale during the interval. Carol Service: The carol service will be at 5.00pm on Saturday 21st December. As usual, refreshments will be served after the service. Church improvements. Our faculty applications were discussed at the Diocesan Advisory Committee (DAC) meeting on 10th July. Although no issues were raised at the meeting, The DAC wished to visit the church to examine the proposals in situ. This visit took place on 21st August, when the representatives of the committee expressed their disapproval of the proposed wall mounted infra-red heaters. We therefore proposed a revised scheme where the heaters would be mounted on chandeliers (which would also incorporate improved lighting and a sound system. This was considered at a sub-committee meeting on 27th August, after which we were requested to provide additional detailed drawings to go before the next DAC meeting on 5th September. The proposed chandeliers will be identical to those installed at Cley church, where they were designed and built by the church warden at the time (Joe Penfold), who has been extremely helpful to us in providing drawings and advice. There were no adverse comments about the remainder of the proposed improvements, and we must now wait until Thursday to hear the opinion of the main DAC.

**Police –** None.

**Greg Peck – District & County Councillor –** None.

**David McMaster – Village Hall –** None.

**19/78. Highways/potholes/hedge cutting**

The SAM2 was discussed at the last meeting. It was felt that it was useful in slowing the traffic. It was noted that it would have a limited use within the Parish, as there is only a short stretch of 30mph limit. The cost would be approximately £4000, with the possibility of 50/50 grant funding from Norfolk County Council, so it was agreed to explore other options e.g. to ask GP to fund a SAM2 from his members’ budget, or a regular hire from a neighbouring Parish. Highways have confirmed that they would not put horse warning signs in the village. It was agreed that KO will write an article for the newsletter with guidance for drivers. A pothole was identified and will be reported. **Action:** **Clerk / KO**

**19/79. To update on grass cutting**

August cut has taken place and all seems ok. HD will check number of cuts carried out with the contactor. **Action: HD**

**19/80. An update on the Town House, and to agree any payments necessary**

None.

**19/81. To update on the Vattenfall and Hornsea 3 windfarm projects**

Nothing to report.

**19/82. To update on the bid for a Parish Partnership grant for Village Hall signs**

Highways have received the payment for the PC contribution, but the signs are not yet in place. The Clerk will chase. **Action: Clerk**

**19/83. Correspondence**

(i) Eynsford Ensemble – This will take place on 29th September. Tickets can be purchased online or on the door.

(ii) Farming & the Highway – NCC have advertised a new web page to inform the public about how they work with the farming community, to improve road safety and the roadside environment. The web page is [www.norfolk.gov.uk/farmingandthehighway](http://www.norfolk.gov.uk/farmingandthehighway).

(iii) Broadland Dementia Action Alliance Invitation – There will be a networking event on 20th September, for those involved in making our communities a better place for those living with dementia. Please contact communities@broadland.gov.uk if you would like to attend.

**19/84. Planning**

(i) Update on enforcement action at Red Pits – Nothing to report.

**19/85. Finance and Payments**

(i) Copies of the current cash book and budget update were given to all councillors prior to the meeting, and were approved.

(ii) Payments were approved and cheques were signed by KO for-

1. P Collins – grass cutting for July (signed 8/8/19) (Chq 100722) £316.00
2. K Cotgrove – Aug & Sept salary (chq 100727) £272.74
3. Zurich – liability insurance (chq 100724) £257.60
4. P Collins – Grass cutting for August (chq 100726) £316.00

It was noted that the PC reserves are high, and that the guttering work will need to be done soon on the Town House. KO will obtain quotes. **Action: KO**

**19/86. Matters for further discussion**

The noticeboard doors have still not been replaced. The Clerk will ask ACR to chase. JRod paid for the posts in front of the church. He will find the invoice to give to the PC to reimburse him.  **Action: JRod**

**19/87. To close the Meeting**

There being no further business, the meeting closed at 8:10pm.

The Next meeting will be 5th November, 7:30pm in the Village Hall.

**Approved as a correct record Date**