**WOOD DALLING PARISH COUNCIL**

***Draft Minutes of the Parish Council Meeting, held on Tuesday 2nd July 2019, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Jonathan Rawlinson (JRaw), Jonathan Rodwell (JRod), Jono Wilton (JW), Greg Peck (GP) (County and District Councillor), Kirsty Cotgrove (Clerk).

2 members of the public

**19/54. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Helen Dixon, Alex Clark-Rudd and Rory Harrold.

**19/55. Declarations of Interest.**

JW – Redpits, JRod - Church.

**19/56. To sign as a correct record the minutes of the Meeting held on Tuesday 7th July 2019**

The minutes were agreed and signed as a true record of the meeting.

**19/57. Matters arising from the meeting.**

HD felt that it may be beneficial to purchase a SAM2 unit, as the speed reduced when the borrowed SAM2 unit was in place. The Clerk advised that there is funding available for this & will explore further and it will be discussed in the September meeting. **Action: Clerk**

**19/58. Members of the public register a desire to speak**

None.

**19/59. Committee reports and recommendations**:

**David McMaster – Village Hall**

The AGM was held recently and the trustees attended. Keith Reinhart has been appointed as trustee. The fete will be held on 1st September. DM advised that he has notified the committee that he will stand down at the next AGM. KO thanked DM for all his hard work to help get the village hall back on track.

*DM left the meeting at 7:35pm*

**Jeff Topp – Newsletter**

All going well, nothing to report.

**Greg Peck – District & County Councillor**

GP reported that the County Council has now implemented the cabinet system, and the first meeting has taken place, and the next one is to be held on 15th July. All meetings are live streamed. At the next meeting a decision will be made on the Western Link route. GP advised that his portfolio is Community Services and Asset Management, which includes County Council owned tenant farms and business parks.

**Jonathan Rodwell – Church**

The church hosted 4 Wood Dalling artists for Norfolk Open Studios, between 25th May and 9th June. It was a great success, thoroughly enjoyed by the participating artists and around 200 people who visited the church. We have had some very encouraging feedback from visitors, and we are particularly pleased about the whole event, as this was just the sort of thing we wanted to happen when we became a festival church. We have to thank Alice Wilton in particular, as it was her idea to hold the event in the church, and she has been the driving force throughout. We would also like to thank the 3 other artists, K ay Rawlinson, Ian Starsmore and Andrew Newman, who took part. Teas and refreshments were provided by the artists and were on sale to visitors, with the proceeds of about £40 coming to church funds. Thank you once again. The two faculty applications for the church improvements have been submitted to the Diocese, and are scheduled to be discussed at the Diocesan Advisory Committee meeting on 10th July. In addition, our new archdeacon, Ian Bentley, who sits on the committee, will visit the church on 8th July to discuss our proposals. We therefore hope that further progress will be made very soon. The carol service this year will be at 6:30pm on Friday 20th December

**19/60. Highways/potholes/hedge cutting**

The Clerk will report issues to Highways. **Action: Clerk**

**19/61. To update on grass cutting**

Due to an upcoming wedding, a misunderstanding meant that the Church Field was cut by a member of the public, rather than the contractor. If any changes are required to the contracted cuts, please can Councillors liaise with HD, who is in contact with the contractor.

**19/62. An update on the Town House, and to agree any payments necessary**

The tenants were experiencing issues with their hot water, so Heat Norfolk have attended to repair. The repair bill was authorised by KO, all Councillors agreed to the payment. KO also looked at the hedge in the garden, which is now just ivy which has collapsed. It was agreed that the tenants can remove this hedge and replant it in the Autumn, with species agreed by the Parish Council.

**19/63. To update on the Vattenfall and Hornsea 3 windfarm projects**

Vattenfall have submitted their Development Consent Order, but Orsted still haven’t. Concern was raised that there do not appear to be Traffic Management Plans for wither project, and the effect of Orsted’s project on Cawston.

**19/64. To consider tree planting**

JRod has been looking into grant funding. Woodland Trust give grants for trees, but only on land with public access. They do offer packages at a reduced rate for community purchase. It was agreed that the Parish Council will purchase trees for Parishioners to plant, if sufficient interest. JRod will put an article in the newsletter to ask if anyone would be interested in free trees, and it will be agreed at the next meeting how many to purchase. **Action: JRod**

**19/65. To report on recent thefts in the village**

There has been a number of significant thefts in the village recently, and an increase in fly tipping. As there is no Neighbourhood Watch scheme, it was suggested that the village have an email contact scheme, so if someone sees something suspicious or gets broken into, they can contact a Councillor, who will send an email round to warn others. Jeff Topp will put something in the newsletter to ask for Parishioners to send email addresses to the Clerk to collate.  **Action: Clerk**

**19/66. To accept and sign the Parish Partnership agreement, and to sign the cheque for the Parish Council contribution**

KO and the Clerk met with the Highways engineer and agreed a number of sites for the signs. JW proposed to accept the quote of £375 for the Parish Council’s contribution. All agreed and the agreement and cheque were signed.

**19/67. Correspondence**

(i) CPRE Rural Housing Conference - This will take place on 6th September. If anyone is interested in attending, please contact the Clerk.

(ii) Research for potential NWT pond project – Two ponds were identified in the village. The Clerk will respond. **Action: Clerk**

(iii) Request by a Parishioner for Horse signs – A Parishioner has written to KO to request signs to warn road users of horse riding in the area. It is thought unlikely that Highways would agree to these, as there are no equestrian businesses in the Village. The Clerk will check with Highways, and reply to the Parishioner. **Action: Clerk**

**19/68. Planning**

(i) Update on enforcement action at Red Pits - The caravan which was subject to enforcement action has been removed. There is still a large amount of building materials on site though. There are still non-agricultural activities taking place on another plot of land. This has been reported by GP.

**19/69. Finance and Payments**

(i) Copies of the current cash book and budget update were given to all councillors prior to the meeting, and were approved.

(ii) Payments were approved and cheques were signed by KO & ACR for-

1. P Collins – grass cutting for May (signed 10/6/19) (Chq 100715) £316.00
2. Heat Norfolk – Annual Service (chq 100717) £114.00
3. Heat Norfolk – boiler repairs (chq 100718) £328.80
4. CIA – Town House insurance (chq 100719) £255.32
5. K Cotgrove – Jun & Jul salary & expenses (chq 100720) £263.74
6. HMRC – Clerk’s tax Jun & Jul (chq 100721) £25.80
7. P Collins – Grass cutting for June (chq 100716) £316.00

**19/70. Matters for further discussion**

None.

**19/71. To close the Meeting**

There being no further business, the Chairman closed the meeting at 8:40pm. The next meeting will take place on Tuesday 3rd September at 7:30pm.

**Approved as a correct record Date**