**WOOD DALLING PARISH COUNCIL**

***Draft Minutes of the Parish Council Meeting, held on Tuesday 4th September 2018, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Jonathan Rawlinson (JRaw), Helen Dixon (HD), Rory Harrold (RH), Greg Peck (County & District Councillor) (GP), Kirsty Cotgrove (Clerk).

1 member of the public

**18/71. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Alex Clark-Rudd, Jonathan Rodwell and Jono Wilton.

**18/72. Declarations of Interest.**

None.

**18/73. To sign as a correct record the minutes of the Meeting held on Tuesday 3rd July 2018**

The minutes were agreed and signed as a true record of the meeting.

**18/74. Matters arising from the meeting.**

Litter pickers - The Clerk has obtained a quote for the litter pickers, for £12.49 each, rather than £17.99.

Noise nuisance - KO contacted the noise abatement officer who is on holiday, will update next meeting.

**18/75. Members of the public register a desire to speak**

None.

**18/76. Committee reports and recommendations**:

**Police –**

None.

**Jonathan Rodwell – Church**

Preparations have been going full swing for the Art Exhibition and Concert on 8th and 9th September. A reminder that the art exhibition will be open from 9.30 am to 6.00pm on 8th September and from 9.30 am to 4.00pm (when the concert starts) on 9th September. We had a mammoth church cleaning event last week, well supported by our faithful team of cleaners who deserve our most heartfelt thanks. We would also like to thank everyone who has helped in any way to prepare the art exhibition – an enormous amount of work has been done, and our thanks also to everyone who is involved in the concert. In connection with this concert, we have created a website – [www.wooddalling.com](http://www.wooddalling.com), which is intended to be for use by other groups in Wood Dalling, please contact the “webmaster”, Jonathan Rodwell. The annual church charity bicycle ride also takes place on 8th September Future event. There will be a concert, given by the Eynsford string quartet, in the church at 3.00 pm on Sunday 28th October. The quartet will be performing pieces by E.J. Moeran, Frank Bridges and Mozart. More details will be available shortly, and will be published on the web site. Future services. The Harvest Festival will be at 4.00 pm on 30th September, and we hope that as many people as possible will attend. Advance notice is given of this year’s carol service, which will be on Friday 21st December, either at 6.00 or 6.30 pm, still to be decided. Our normal pattern of services with Holy Communion at 9.00am on the 3rd Sunday of each month and Morning Prayer at 9.00 am in alternate months on the 4th Sunday (alternating with Thurning) will continue for the rest of this year. At a recent PCC meeting it was decided that we would become a festival church from the beginning of next year. This means that services will be held on all the major feast days, but that there will be no usual services from January to March and November and December. There will be a service of Holy Communion on the 3rd Sunday of each month from April to October (excluding August). Church improvements: We are still awaiting confirmation from the Charity Commission that the legacy left by Eric Ampleford can be applied to church improvements (to supplement the funds being raised by concerts etc.). We have received quotations from Anglia Water and UK Power Networks for the connections of water and electricity. We have also received a proposal and quotation from an electrician to install the heating required, and an external light to illuminate the entrance to the church. We have also received and proposed some amendments to the architect’s preliminary design for the toilet, kitchenette and associated works. Applications for faculties for the improvements will be prepared as soon as the funding is confirmed.

**Jeff Topp – Newsletter**

None.

**David McMaster – Village Hall**

The Village Hall lunch to commemorate the centenary of the end of World War 1, due to take place on 16th September has not had the take up hoped.. A decision will be made on 7th September as to whether to cancel it. The film nights are going well, making between £100-200 per event. Improvements to the car park will be taking place on Sunday 9th September, which will involve resurfacing and refencing. Detectorists have been on a field in the village recently, finding objects from approximately 1000 years ago.

*David McMaster left the meeting at 7:50pm*

**Greg Peck – District & County Councillor**

Assistive Technology is being developed and advertised to help elderly and vulnerable adults stay in their own home. Some information was passed to the Clerk to pass to Jeff Topp for the newsletter. Changes to transport for adult social care were discussed. A Councillor has reported breezeblocks at one of the Red Pits plots to GP, who has forwarded information to Planning Enforcement.

**18/77. Highways/potholes/hedge cutting**

Norfolk County Council have decided that they will not fully fund signage to the village hall, but will consider 50/50 funding through the Parish Partnership scheme. It is hoped that quotations will be available for the November meeting.

The Clerk asked people to let her know if they identify any potholes to be repaired.

**18/78. To update on grass cutting**

8 of the 10 agreed cuts have been done, and litter is no longer being left on the church field. However, someone has left cuttings in a pile on the field. There are two cuts, including the wildflower meadow, to come. It was agreed to sign the cheques for the Clerk to pay the remaining two invoices before the next meeting.

**18/79. An update on the Town House, and to agree any payments necessary**

The work is complete and an invoice has been received for payment.

**18/80. To update on the Vattenfall and Hornsea 3 windfarm projects**

The planning inspectorate is holding a meeting on 2nd October 2018, at 10am. The Clerk will attend on behalf of the Parish Council. **Action: Clerk**

**18/81. To update on the loan of a SAM2 unit**

The Clerk has confirmed cover with the Insurers and Corpusty Parish Council have agreed to lend their SAM2 unit. Highways have sent a Memorandum of Understanding, and advised that the unit can be put anywhere in the 30mph zone. It was agreed to borrow the unit, and the MOU was read out and signed.

**18/82. To consider renewal of the CPRE**

A renewal request has been received. The benefits of membership were discussed, and all agreed to renew. An email was sent by the CPRE regarding developments nearer Norwich, rather than small developments in rural villages. It was agreed the Clerk will respond on behalf of the Parish Council. **Action: Clerk**

**18/83. Correspondence**

(i) Community resilience in Broadland – All agreed not to take further.

**18/84. Planning**

(i) 20181231 The Lodge, Wood Dalling. The Parish Council’s objection to this application was ratified.

(ii) To update on enforcement action at Red Pits. The appeal for The Orchards is still with the inspectorate, and another plot owner has also appealed. The Parish Council sent their comments to the inspectorate to agree the enforcement action. No decision has been made yet.

(iii) 20186622 The Orchards, Red Pits, Wood Dalling. The Parish Council withdrew their objection to the application due to the Shepherd’s hut being removed from the application.

The application has been approved.

**18/85. Finance and Payments**

(i) Copies of the current financial position were given to all councillors prior to the meeting The September cash book and budget update were approved and signed.

(ii) The following payments were approved between meetings –

(a) Mow & Grow – grass cutting (chq 100686) £390.60

(b) Mow & Grow – grass cutting (chq 100687) £390.60

(c) Mow & Grow – grass cutting (chq 100688) £390.60

 (ii) Payments were approved and cheques were signed by ACR & KO for-

1. Helping Hand – litter pickers (chq 100689) £124.92
2. Jeff Topp – newsletter invoices (chq 100690) £112.50
3. K Cotgrove – Aug & Sept salary (chq 100691) £241.34
4. HMRC – Clerk’s tax (chq 100692) £2.80
5. Paul Seaman – Town House repairs (chq 100693) £340.00

**18/86. Matters for further discussion**

The Clerk will check the defibrillator, to ensure the battery and pads don’t need to be replaced. **Action: Clerk**

**18/87. Date of next meetings**

Tuesday 6th November 2018

**There being no further business, the Chairman closed the meeting at 8:25pm**

**Approved as a correct record Date**