**WOOD DALLING PARISH COUNCIL**

***Draft Minutes of the Parish Council Meeting, held on Tuesday 3rd July 2018, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Jonathan Rodwell (Vice Chairman) (JRod), Jonathan Rawlinson (JRaw), Jono Wilton (JW), Helen Dixon (HD), Greg Peck (County & District Councillor) (GP), Kirsty Cotgrove (Clerk).

2 members of the public

**18/53. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Alex Clark-Rudd.

**18/54. Declarations of Interest.**

Jonathan Rodwell - Church.

Jono Wilton – Red Pits planning application

**18/55. To sign as a correct record the minutes of the Meeting held on Tuesday 1st May 2018**

The minutes were agreed and signed as a true record of the meeting.

**18/56. Matters arising from the meeting.**

None.

**18/57. Members of the public register a desire to speak**

None.

**18/58. Committee reports and recommendations**:

**Police –**

None.

**Jonathan Rodwell – Church**

The church has a big weekend coming up on 8th and 9th September. Our summer concert (music for all) will take place on Sunday 9th September at 4.00 pm. Tickets (on the door or apply to J Rodwell in advance) are £7.00 for adults, while 12 years old and under are free. There will be tea, cake and sandwiches for sale, available during the interval.

There will also be an art exhibition (free entry) running for the two days of the weekend. The church will be decorated with a special arrangement to commemorate the centenary of the end of the First World War.

The annual Norfolk Churches Trust charity bicycle ride takes place on Saturday 8th September. Anyone who would like to ride for our church should contact Jonathan Rodwell for the relevant forms.

Our bats are back in full residence, which makes it very difficult to keep the church clean. However, the churchyard looks excellent as the grass is kept mown all summer, for which we thank the Parish Council.

Preparations for our planned church improvements have continued. Applications have been submitted for a water connection and for upgrading the power supply.

**Police**

None.

**Jeff Topp – Newsletter**

Nothing to report.

**David McMaster – Village Hall**

The AGM has taken place, with two members of the public in attendance. Finances are healthy at just under £10,000, helped by an increase in hiring. This does however mean higher costs. The car park will be resurfaced and new gates installed, at a cost of £2-3000. A film night is held monthly, which is fairly successful, attracting people from outside the village as well as parishioners. A bigger screen and better blinds are planned. A fun day is being planned for 16th September, to commemorate the end of WW1. There will be free food and games, and a charge for drinks.

**18/59. To consider a request from the village hall for funding of specific items**

David McMaster approached the Parish Council to assist in funding a new screen for film nights, for approximately £300. Also help in financing the fun day in September was requested. A discussion took place if the Parish Council should fund Village Hall projects, when they have a substantial bank balance at the moment. It was agreed that the Parish Council supports the Village Hall fully but cannot offer money whilst they are in the financial position they are currently. The Village Hall committee was invited to approach the Parish Council for assistance in the future, should they need to.

*One Parishioner left the meeting at 7:50pm*

**18/58. Committee reports and recommendations (cont.)**:

**Greg Peck – County & District Councillor**

Broadland District Council have been in discussions with South Norfolk District Council regarding joining together for ‘back room’ and management operations. There will be a joint meeting on 12th July to vote on this. If this goes ahead, it will start with the sharing of management. No redundancies are expected.

**18/60. Highways/potholes/hedge cutting**

J Rod emailed detailed of some potholes to the Clerk, who has reported.

It was noted that a number of finger posts for cycle routes have been installed.

KO has spoken to Highways about the number of signs advertising events for the village hall around the village. These are up as the village hall can be hard to find, so Highways have agreed to consider signposts to the village hall. It was agreed that 5 will be needed. KO will pursue this with Highways **Action: KO**

**18/61. To update on grass cutting**

All is going well, although HD has to clear a large amount of rubbish from the green before the grass cutters come. The people leaving the rubbish have been identified, photographic evidence will be collected of any future littering, and the matter will be pursued with the relevant bodies. KO thanked HD for her hard work in this matter.

**18/62. An update on the Town House, and to agree any payments necessary**

The quote for work was accepted last meeting, but no invoice has been received yet.

The boiler service has taken place and the invoice paid.

**18/63. To update on the Vattenfall and Hornsea 3 windfarm projects**

A planning application notice was sent for the Hornsea project, but it is thought this was in error. The Clerk will contact BDC to confirm. She has registered the Parish Council as an interested party with the planning inspectorate. **Action: Clerk**

**18/64. A discussion on curtailing noise nuisance after midnight**

Another party took place last weekend, which went on until at least 5am. Last year, notice was given for the party, so a sound device was used to log the amount of noise, but this year there was no notice. KO has spoken to Peter Brown at BDC, who is taking on the case, and will issue a notice to the homeowner. He has also provided ‘out of hours’ contact details, so noise issues can be reported at night and over the weekend, so that an environmental officer can attend, witness any nuisance and take enforcement action. It was agreed by all Councillors that Peter Brown should issue an order to the homeowner, as the recent noise was unacceptable and anti-social. **Action: KO**

**18/65. To feedback on recent planning training**

JW & KO attended the planning training, but it was aimed more towards Neighbourhood and community led planning, not general planning advice.

**18/66. Correspondence**

(i) CIL income / expenditure report 2017-18 – The Clerk has reported that there was a nil income & expenditure for 2017-18.

(ii)Broadland Police telephony project – the Clerk had emailed information regarding reporting non-emergencies online.

(iii) Broadland Standards Committee – 2 vacancies – The Clerk had emailed to see if anyone is interested. There were no responses.

(iv) Parish Partnership invitation to bid – A SAM2 was discussed. It was agreed that the Clerk will contact another Parish Council to see if Wood Dalling could borrow a SAM2 unit to test its effectiveness. **Action: Clerk**

(v) Norwich Western Link consultation – The Clerk will respond to the consultation to advise that the Parish Council are in favour of a Western Link. **Action: Clerk**

**18/67. Planning**

(i) 20186622 The Orchards, Red Pits, Wood Dalling. The appeal for the shepherd’s hut has still not been decided. A further application was made for the shepherd’s hut, water harvesting structure and a polytunnel. The Parish Council objected to this application, and it has since been amended to remove the request for the shepherd’s hut. GP advised that he has discussed the amended application with the planning officer, and has agreed to withdraw calling the application in, with the condition that the shepherd’s hut cannot be added without a separate application in future. He also reported that a complaint by the applicant to her MP has resulted in the MP complaining to BDC standards committee. The Parish Council stated that they fully support GP, and that he has only ever carried out the wishes of the Parish Council to uphold planning law. It was agreed that the Parish Council will also remove their objection to the amended application and reiterate that they object to the shepherd’s hut or any other type of overnight residence.GP has met with Petra Witton and Phil Coultier regarding enforcement issues at Red Pits. They have offered to come to a Parish Council or other public meeting if required. **Action: Clerk**

**18/68. Finance and Payments**

(i) Copies of the current financial position were given to all councillors prior to the meeting The July cash book and budget update were approved and signed.

(ii) Payments were approved and cheques were signed by ACR & KO for-

1. Mow & Grow – grasscutting (retrospective) (chq 100678) £390.60
2. Mow & Grow – grasscutting (retrospective) (chq 100679) £390.60
3. Mow & Grow – grasscutting (retrospective) (chq 100680) £390.60
4. Heat Norfolk – boiler service (retrospective) (chq 100681) £108.00
5. K Cotgrove – Jun & Jul salary & expenses (chq 100682) £288.09
6. HMRC – Clerk’s tax (chq 100683) £2.80
7. Zurich – liability insurance (chq 100684) £257.60
8. CIA – Town House insurance (chq 100685) £248.73

**18/69. Matters for further discussion**

HD has obtained quotes for litter pickers at £17.99 each. It was agreed to purchase 10; 5 for people who pick regularly to hold on to, and 5 for people to borrow as they need them. HD will forward details to the Clerk. **Action: HD & Clerk**

**18/70. Date of next meetings**

Tuesday 4th September 2018

**There being no further business, the Chairman closed the meeting at 8:58pm**

**Approved as a correct record Date**