

# **WOOD DALLING PARISH COUNCIL**

Kirsty Cotgrove: Clerk to the Parish Council, Bodgers Field, Norwich Rd, Briston, NR24 2BB  
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**The Annual Parish Council Meeting will be held on Tuesday 1st May  
2018 at 7.30pm in the Village Hall, Wood Dalling.  
The public and press are welcome to attend**

## **AGENDA FOR THE ANNUAL PARISH COUNCIL MEETING**

1. (i) Election of the Chair for 2018-19  
(ii) Election of vice Chair for 2018-19
2. Chair's welcome and apologies for absence.
3. Declarations of Interest.
4. To sign as a correct record the minutes of the meeting held on 13<sup>th</sup> March 2018.
5. Matters arising from the meeting.
6. Members of the public register desire to speak.
7. Committee reports and recommendations.
  - (i) Village Hall
  - (ii) Newsletter
  - (iii) Church
  - (iv) County & District Councillor
  - (v) Chair of the Council
8. Highways/potholes/hedge cutting.
9. To update on the land at Red Pitts
10. To update on grass cutting
11. To update on the Town House, and to approve any necessary payments
12. Correspondence.
  - (i) Zurich liability claim settlement
  - (ii) Consultation on draft Norfolk Access Improvement Plan
13. Planning.
  - (i) Grove End, Heydon Lane, Wood Dalling, NR11 6SB - 20180583
14. Finance & Payments.
  - (i) The current financial position.
  - (ii) To approve the following payments, and sign cheques –

(a) Mow & Grow (paid 17.4.18) - grasscutting	£390.60
(b) Mow & Grow (paid 24.4.18) - grasscutting	£390.00
(c) N High & Son – Town House plumbing work	£3846.00
(d) Norfolk Association of Local Councils – annual subs	£124.91
(e) K Cotgrove – Clerks salary (April & May)	£244.14
  - (iii) To declare the Parish Council exempt from external audit
  - (iv) To approve the AGAR Annual Governance Statement 2017-18
  - (v) To approve the AGAR Accounting Statements 2017-18
15. To adopt a planning applications policy
16. Matters for further discussion.
17. To close the meeting.

Signed: Kirsty Cotgrove, Clerk  
Dated: 24<sup>th</sup> April 2018