

## WOOD DALLING PARISH COUNCIL

### *Draft Minutes of the Meeting of the Council Held on Wednesday 24<sup>th</sup> January 2018, at 7.30pm in the Village Hall, Wood Dalling.*

**Present:** Kerry Oldfield (Chairman) (KO), Helen Dixon (HD), Jonathan Rawlinson (JRaw), Alex Clarke-Rudd (ACR), Rory Harrold (RH), Kirsty Cotgrove (Clerk).

0 members of the public

#### **18/01. Chair's welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Jono Wilton & Greg Peck (County & District Councillor)

#### **18/02. Declarations of Interest.**

Jonathan Rodwell - Church.

#### **18/03. To sign as a correct record the minutes of the Meeting held on Tuesday 7<sup>th</sup> November 2017.**

The minutes were agreed and signed as a true record of the meeting.

#### **18/04. Matters arising from the meeting.**

The Clerk has checked the defibrillator battery, and it is guaranteed for 4 years if not used. Hopefully it will not need replacing until the end of 2019

The Threshing Barn ditch is smelling again. ACR will speak to the owners. **Action: ACR**

#### **18/05. Members of the public register a desire to speak**

None.

#### **18/06. Committee reports and recommendations:**

##### **Police –**

A police report has been emailed. There have been no crimes in Wood Dalling in the last 2 months.

##### **Greg Peck – District & County Councillor**

KO read a brief emailed report. An update on the enforcement action re Red Pits was given.

##### **Jonathan Rodwell – Church**

Both the carol service and the performance of the Messiah were well attended and were great successes. The collection at the carols service raised £243.74, which meant we could make donations of £121.87 to both the Children's Society and Embrace the Middle East. The Messiah was very well attended and received, and raised £799 towards our projects for improvements at the church. Altogether we raised £1,790 during the year to go towards improvements, and we have real hopes that some of these will be realized during this year. We would like to record a huge vote of thanks to everyone who has helped, performed, cleaned, decorated and indeed attended these events to help us raise so much money. The contract for repairing the chancel roof and drainage is nearly complete. The work has been carried out efficiently and within budget (apart from repairs to the east window, the need for which only became apparent when the scaffolding had been erected), and our thanks are due to Trinity Hall College for funding the work, as well as the contractor and architect for getting the work completed on schedule. While excavating the concrete apron around the east end of the church, the contractor found a large number of newts hibernating underneath. He called the wildlife consultant, who confirmed that they were smooth newts rather than great crested newts. Nevertheless, he has proposed that a hibernaculum (winter quarters!) should be built for the newts, and this will be sited against the perimeter wall immediately east of the main entrance gate.

KO thanked JR & Amanda Rodwell for all their hard work for the church.

##### **Jeff Topp – Newsletter**

None

##### **David McMaster – Village Hall**

KO read a brief report with a summary of planned events for the year ahead. There will be no fete this year, only the Open Gardens event. Councillors expressed disappointment that the

fete will not go ahead, but understand the considerable amount of work necessary for putting the event on.

**18/07. Highways/potholes/hedge cutting**

KO will speak to Salle to request they cut back the hedges around the church field.

A number of potholes were identified for the Clerk to report.

A hedge has been reported as encroaching into the road. The Clerk will write to the owners to request it is cut.

Verge damage is being caused adjacent to Church pond due to vehicles parking along it. Also, a vehicle is being parked on the grass island at the end of Church Lane. This is causing an obstruction in visibility at the junction. The Clerk will write to the owners of the house to ask that they park elsewhere, for safety reasons.

**Action: Clerk & KO**

**18/08. To update on grass cutting**

A quotation for 2018 has been received, and although there is a 24% increase in the quote, it is still much cheaper than the next nearest from 2 years ago. The quote was accepted, and it was agreed that the cheques for grass cutting can be signed between meetings. KO tanked HD for dealing with the grass cutting contract.

**18/09. An update on the Town House, and to agree any payments necessary.**

The Clerk will chase for the boiler service. Alternative accommodation has been booked, so plumbing work can be carried out efficiently.

**Action: Clerk**

**18/10. To update on the Vattenfall and Hornsea 3 windfarm projects**

Nothing to report.

**18/11. To discuss the annual litter pick**

A date was agreed for the litter pick, for the weekend of 10<sup>th</sup> March 2018. The Clerk will ask Jeff Topp to put something in the newsletter to advertise. KO thanked HD for organising this event.

**Action: Clerk**

**18/12. To update on the damaged power cable at the church**

An invoice has been received from UK Power Networks. The Clerk is reporting it to the insurance company, to pay under the Parish Council liability insurance.

**Action: Clerk**

**18/13. To appoint the Clerk as Data Protection Officer and to receive a GDPR report**

The Clerk had previously emailed a report. RH nominated the Clerk as Data Protection Officer, seconded by JRod, all agreed. JRaw offered to attend a GDPR course for Councillors if one can be arranged.

**18/14. Correspondence**

**(i) Better Broadband for Norfolk – fibreoptic box installation**

A box is being installed on Front Road. Fibreoptic broadband should be available by the end of 2019. KO reported that three mobile providers have met with the County Council, and have agreed to free up Council buildings to fit signal boosters to.

**(ii) Complaint by parishioner regarding muddy roads**

A parishioner has made a complaint to KO regarding mud left on the road near Threshing Barn by farm machinery. KO has spoken to the farmer, and is confident that they are clearing it as best they can, considering the state of the road in general. KO directed the parishioner to Highways if she is not satisfied with this. It was noted that muddy roads are unavoidable in a rural community with narrow roads and large machinery. If farmers sweep the road at the end of the day, they are doing all that is necessary.

**18/15. Planning**

20171778. The Lodge, Corpusty Road, Wood Dalling. This application has been withdrawn.

**18/16. Finance and Payments**

(i) Copies of the current financial position were emailed to all councillors prior to the meeting.

(ii) Payments were approved and cheques were signed by KO & RH for-

- a. K Cotgrove – Dec & Jan salary (& backdated Nov Inc. (cheque 100661) - £263.04
- b. Wood Dalling Village Hall - projector (cheque 100662) – £300.00
- c. ICO – data protection registration renewal (via DD) - £35.00
- d. J & A Clark-Rudd – alternative accommodation for tenants - £300.00

**18/17. Matters for further discussion**

The Clerk is currently updating the Standing Orders, and she has asked if the Councillors would like to alter them, to allow for Councillors to request a dispensation to speak and/or vote. All agreed.

The Greater Norwich Local Plan is currently open for consultation, although there is nothing in it which will affect Wood Dalling.

The Clerk had forwarded an email regarding a future Western Link for the NDR. A consultation will take place in the Spring.

Wood Dalling used to have a Good Neighbour Scheme, which was absorbed by the Reepham scheme, but is no longer in operation. It was agreed to ask Jeff Topp to contact the Reepham co-ordinator for an article to advertise the scheme in the newsletter. **Action: Clerk**

JRod asked if the Parish Council were contributing any funds toward the Ypres trip. KO advised that the Parish Council have no powers to spend Parish money on this.

**18/18. Date of next meetings**

Tuesday 13<sup>th</sup> March 2018, 7:30pm.

Annual Parish Council Meeting and Annual Parish Meeting on 1<sup>st</sup> May 2018.

**There being no further business, the Chairman closed the meeting at 8:35pm**

**Approved as a correct record**

**Date**