**WOOD DALLING PARISH COUNCIL**

 ***Draft minutes of the Meeting of the Council Held on Tuesday 13th September 2016, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Jonathan Rodwell (JRod), John Rawlinson (JRaw), Alex Clark-Rudd (ACR) Helen Dixon (HD), John Child (JC), Rory Harrold (RH), Kirsty Cotgrove (Clerk).

2 members of the public

**16/75. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Stephen Bridges (PCSO).

**16/76. Declarations of Interest.**

None

**16/77. To sign as a correct record the minutes of the Meeting held on Tuesday 12th July 2016.**

The minutes were agreed and signed as a true record of the meeting.

**16/78. Matters arising from the meeting.**

 None.

**16/79. Members of the public register a desire to speak**

None.

*JC arrived at 7:32pm*

**16/80. Committee reports and recommendations**:

**Greg Peck – District Councillor**

Devolution is on hold, due to the new Government in place. BDC has the highest recycling rate in Norfolk at 47%, and a new scheme is launching this month, where people can win £50. GP is putting out an ‘In Touch’ publication, to advise parishioners of schemes available, and to promote community safety. BDC have offered to take in some Syrian refugees.

*JRod arrived at 7:35pm*

JC expressed concern that should devolution not go ahead, Norfolk will be ‘left behind’ particularly with transport. GP advised that devolution could still happen without the added layer of bureaucracy that a mayor would bring.

**Jonathan Rodwell – Church**

JRod clarified that the church’s second service will be every 2 months, not every 3 months as previously reported. The church bike ride took place last weekend in appalling weather, but hopefully some funds were raised. Trinity Hall College have agreed to fund fees for the design and tender documents for the chancel roof repairs, but will not pay for redecoration or heating, both of which are required. The reorganisation of the benefices is going ahead, which will mean Wood Dalling will be in a benefice of 12 parishes, rather than the current 4. This should be in place early next year.

**Stephen Bridges – Police report**

KO read the police report which stated that there were 4 calls to the police in the last 2 months, resulting in one crime (theft of motor vehicle) being reported. Advice was given regarding when 999 should be called, and a new scheme is being launched called ‘Make the Right Call’ to promote when to call 999.

*James Joyce arrived at 7:40pm*

**James Joyce – County Councillor**

The Children Services Committee have met and agreed to join with the Government plans to accept unaccompanied child refugees. JJ advised that it is unlikely Broadland will be given any, as the refugees are mainly 16-17 years old, so will need to be placed in communities for future support. The NDR is progressing quickly, and is on track to be completed next year. Where it will end is still in question and the situation is ongoing. A decision will be made when the road is in use.

**16/81. Highways** **/ potholes/ hedgecutting**

The signs advertising the Post Office are still up. The placing of the Crabgate Lane South

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sign was discussed and it was agreed that it should be on the side of the road in front of the ditch, rather than in the middle of the triangle as it is now. The Clerk will contact BDC to see if it can be moved. There is a massive pothole between the Town House and Victoria Farm. The Clerk advised that the Highway Rangers are due to come in the next few weeks, so should be dealt with then. Overgrown hedges were discussed. It was agreed that the Clerk will ask JT to put something in the newsletter to request that landowners ensure hedges are cut back, and to contact Highways to ask for some to be cut **Action: Clerk**

**16/82. An update on the Post Office in the Village Hall.**

The Post Office are in the Village Hall on Mondays, 1:30-4:30pm. There is a consultation at the moment regarding this. The Clerk will ask JT to advertise this in the newsletter, so people can reply **Action: Clerk**

**16/83. To update on the roll of honour.**

JRod reported that there was a good response to the request for donations to pay for the roll of honour. Enough was raised to pay for the roll of honour, a copy and framing of both. Thanks was given to Mrs Evelyn Empson, who found the roll in Essex and was kind enough to offer it to the Parish. JRod will provide the Clerk with Mrs Empson’s details so she can write on behalf of the Parish Council to thank her. 1 copy will be displayed in the Church, and the other in the Village Hall. JRod will give the details to JT for the next newsletter. The roll of honour was originally displayed in the Crabgate Methodist Chapel. Thanks were given to JRod for arranging the purchase. **Actions: Clerk & JRod**

**16/84. To discuss quotations for a new noticeboard outside the church.**

4 quotations were discussed. IT was agreed that a solid wood board would be preferable. It was unanimously agreed to accept Rodger Howe’s quote. It was agreed that it would be better to situate the board by the bench and pond in front of the church, as it will be less damp than against the hedge as it is currently. As this land is owned by Salle Farm, the Clerk will contact them to obtain permission. **Actions: ACR & Clerk**

**16/85. Correspondence**

**(a) CPRE request to join in opposing damaging new housing targets**

GP declared an interest as he is the outgoing chair for the CPRE. The predicted numbers for houses to be built in Norfolk are higher than the number of people in Norfolk, so more infrastructure would be needed. KO suggested that all Councillors read about the CPRE campaign, to vote on whether to support it at the next meeting. The Clerk will email a link for the campaign on the CPRE website. **Action: Clerk**

**16/86. Grass Cutting**

HD reported that the 9th cut has taken place satisfactorily. There is one more cut due, then the free cut. The Clerk asked if KO could sign a cheque for the final cut in advance and ACR can sign once HD confirms that it is ok to pay, as this will avoid delays in paying. All agreed

**16/87. Planning**

None.

**16/88. Finance and Payments**

(i) Copies of the current financial position were given to all councillors. The grant has been paid into the PC account, so the Clerk has ordered a laptop, for just under £1 more than the grant. All agreed this is ok, and the BACS request was signed. It was noted that the budget will be agreed at the next meeting.

(ii) Payments were approved and cheques were signed by KO & ACR for-

1. Mow & Grow – grasscutting (chq 100620) - £421.20 (retrospective). .
2. K Cotgrove – Salary (chq 10019) - £206.33.
3. CPRE - membership (chq 100621) - £29.00.

An extra invoice for an Oil leak at the Town House was agreed for £59.40.

(iii) Receipts –

a. Transparency grant - £301.98.

**16/89. Matters for further discussion**

RH reported that the tenants of the Town House have requested new taps in the utility room, a

2.

shower screen and the additional insulation. It was agreed that quotes for materials and a plumber can be circulated and agreed via email. The servicing for the Boiler is also due soon, and it was agreed that we should continue to use Heat Norfolk.

KO advised that she has been given the negatives and some prints from the millennium book. The Clerk will put them in the PC filing cabinet.

**16/90. Date of next meeting**

Tuesday 8th November 2016, at 7:30pm.

**There being no further business, the Chairman closed the meeting at 8:30pm**

**Approved as a correct record Date**

3.