**WOOD DALLING PARISH COUNCIL**

***Draft Minutes of the Meeting of the Council Held on Tuesday 12th July 2016, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Jonathan Rodwell (JRod), John Rawlinson (JRaw), Alex Clark-Rudd (ACR) Helen Dixon (HD), John Child (JC), Kirsty Cotgrove (Clerk).

3 members of the public

**16/57. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Rory Harrold and Stephen Bridges (PCSO).

**16/58. Declarations of Interest.**

JRod - Church

**16/59. To sign as a correct record the minutes of the Meeting held on Tuesday 10th May 2016.**

The minutes were agreed and signed as a true record of the meeting.

**16/60. Matters arising from the meeting.**

(i) HD has investigated CPRE membership. It is £29 per year, which gives membership to the Norfolk and national branches. All agreed to join, initially for one year. HD will forward the membership forms to the Clerk **Action: HD & Clerk**

KO reported that the Clerk has not yet had broadband installed at her new house, so there may be delays in replying to emails. It should be rectified by the end of the month.

**16/61. Members of the public register a desire to speak**

None.

**16/62. Committee reports and recommendations**:

**JRod, Church**

Cleaning has again taken place. Nothing has yet been received in writing regarding chancel repairs. With the benefice changing there will be a change in services. There will likely be a monthly communion, and then one further service every three months.

James Joyce (County Councillor) arr. At 7:40pm.

**Kay, Village hall**

The plans for the fete on 10th September are underway. Notices to advertise will be displayed soon. KO asked about the Post Office ASDL sticker. Kay reported that they are installing a phone line, as they will be coming to provide a service for 2 hours every Monday morning.

**Police**

KO advised that there have been no crimes reported since the last meeting. The PCSO has advised that due to Data Protection, he will no longer be able to give details of crimes in the Parish. The PC can request this information with a FOI request. It was agreed that JRaw will attend the next SNAP meeting in Reepham on 13th October 2016.

**Jeff Topp, newsletter**

Jeff advised that he may be away when the newsletter is due to be collected and distributed. HD volunteered to do this. Jeff advised that he will need the draft minutes by 20th July.

**James Joyce – County Councillor**

The NDR is going ahead, and should be completed by late 2017. There is no decision yet about the last section crossing the Wensum. NCC will soon be debating whether to accept 72 refugees, and how to deal with the County’s looked after children.

**Greg Peck – District Councillor**

Devolution will be going to public consultation. BDC have voted for devolution, but other Councils have voted against. There was a discussion about the pros and cons of devolution, and it was agreed that people are generally in favour of devolution, but against the additional layer of beaurocracy and cost involved in employing a mayor. The Government had decided

1.

on devolution, but this was before the referendum and the imminent change in cabinet members. BDC have agreed to take in 50 Syrian refugees.

**16/63. Highways** **/ potholes/ hedgecutting**

The following potholes were reported to the Clerk:

2 x Front Road

Several on Crow Hill

1 x between Grania’s and the Lyles’

The bridge near Victoria Farm is in general bad repair

There are still signs up for the PO and shop, which is now closed. GP will ask BDC to remove them.

JC commented that the verges are very overgrown at the moment. JJ reported that Highways will be doing an extra cut. **Action: Clerk**

**16/64. An update on the Wi-Spire survey**

Wi-Spire have carried out a survey of the village to see if there was a suitable location for a mast. Unfortunately there is nowhere high enough. Most of the village, apart from the Red Pits/Norton Corner area is covered by the masts in Guestwick and Salle, and a future one in Heydon. For other properties, there is the possibility of satellite broadband. Both of which can be obtained through a voucher scheme if current speeds are below 2mbps. If people are interested, they should register online. If eligible, they will received a voucher number and a list of approved suppliers. JRaw advised that if turned down due to current speeds, it is worth getting readings of speeds, as it is not always as fast as advertised.

**16/65. An update on the Roll of Honour**

JRod has indicated that the Church and PC would like to purchase the roll of honour. A number of people have indicated that they will contribute towards the likely cost of £75. It was agreed that it would be sensible to get a copy made and get them framed. It was agreed that JRod will pass an article to Jeff for the newsletter, to ask for contributions. KO proposed that the PC make up any difference to enable the purchase. All agreed. **Action: JRod 16/66. To update on the defibrillator magnets and training.**

Every house has received a magnet with the contact details of people who can collect the defibrillator in the event of an emergency. The training date was advertised on the envelopes containing the magnets. Only 4 people attended the training session. The PC expressed thanks to Simeon Tomlinson for all his assistance in the purchase of the defibrillator and for running the training sessions. The electrician who installed the defibrillator cabinet has not submitted an invoice yet, and is now in hospital. KO will obtain an invoice when appropriate.

**16/67. An update on the Transparency grant application.**

The Clerk reported that her application for a Parish Council laptop was successful, and will be ordered when the money is in the bank.

**16/68. To discuss quotations for a new noticeboard outside the church.**

KO reported that solid hardwood noticeboard are estimated to cost £2000. It was agreed that AC-R will approach Rodger Howe to see if he could supply a quotation.

**16/69. Correspondence**

**(a) Anglian Water request regarding private pumping stations**

It was agreed that there are none in the Parish.

**16/70. Grass Cutting**

HD reported that there was an issue with the first invoice of the year, where a large area had missed being cut. A new Contracts Manager is now dealing, and it has been agreed that the invoice should be paid, and the missed cut would be sorted later. Invoices for 6 cuts have now been received, 4 have been paid and the cheque for the other 2 is due to be signed. To cover the missed cut, Mow & Grow have offered either a discounted invoice for a future cut, or a free 11th cut. It was agreed to take the extra cut. It was confirmed that everyone is happy for grasscutting cheques to be signed between meetings. KO thanked HD for all her hard work.

**16/71. Planning**

None.

2.

**16/72. Finance and Payments**

(i) Copies of the current financial position were given to all councillors. It was noted that it is much less likely the village will receive further CIL payments. It was agreed that the Clerk will write to the Clan Trust to thank them for the Cheque. The rent for the Town House has increased and the tenants have increased their standing order, but have not yet returned the signed addendum. It was agreed the Clerk will send another for signing. **Action: Clerk**

(ii) Payments were approved and cheques were signed by KO & ACR for-

1. Mow & Grow – grasscutting (chq 100612) - £842.40 (retrospective).
2. Zurich – Liability insurance (chq 100613) - £251.85.
3. Jeff Topp – newsletter (chq 100614) - £75.00.
4. Rodger Howe – bench repairs (chq100615) - £85.00.
5. K Cotgrove – Salary (chq 100616) - £206.55.
6. K Cotgrove – expenses (chq 100616) - £48.60.
7. Mow & Grow – grasscutting (chq 100617) - £421.20.

(iii) Receipts –

a. Clan Trust – defibrillator donation - £500.

**16/15. Matters for further discussion**

KO noted that the bench outside the church looks lovely, and thanked AC-R for arranging the repair.

KO reported that the tenants were unsuccessful in their grant application for insulation in the Town House, as there is some in there already. It was agreed that RH will obtain quotes for insulation for the next meeting, for the tenants to install.

**16/17. Date of next meeting**

Tuesday 13th September 2016, at 7:30pm.

**There being no further business, the Chairman closed the meeting at 8:26pm**

**Approved as a correct record Date**

3.