**WOOD DALLING PARISH COUNCIL**

 ***Draft minutes of the Meeting of the Council Held on Tuesday 10th January 2017, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Helen Dixon (HD), John Child (JC), Rory Harrold (RH), Alex Clark-Rudd (ACR), Greg Peck (District Councillor (GP), Kirsty Cotgrove (Clerk).

2 members of the public

**17/01. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Jonathan Rodwell, John Rawlinson and Stephen Bridges (PCSO).

**17/02. Declarations of Interest.**

None.

**17/03. To sign as a correct record the minutes of the Meeting held on Tuesday 8th November 2016.**

The minutes were agreed and signed as a true record of the meeting.

**17/04. Matters arising from the meeting.**

The noticeboard has been made and paid for. The Clerk will chase Salle to confirm it is ok to install by the pond.

Dong Energy have been in contact with RH to discuss putting cables across his land. The procedure has started but work will not start until 2020. **Action: Clerk**

**17/05. Members of the public register a desire to speak**

None.

**17/06. Committee reports and recommendations**:

**Greg Peck – District Councillor**

GP reported that he has attended a ‘Grow your own community’ session, which includes a dementia service on the second Monday of every month, at Kerri’s Pine café in Reepham. There will also be a ‘Heat & Eat’ coffee morning at Reepham church on 21st January, from 10-12. There will be a number of stalls there. In addition, if someone is over 65 and in receipt of a means tested benefit, there will be a slow cooker workshop, and slow cookers will be given out.

**Jonathan Rodwell – Church**

The Clerk read a report for JRod, There was a wonderful response to an appeal for donations to cover the insurance excess, following the theft of lead roofing from the church. Quotations have been received for the repair and the Insurers have approved the work. Discussions are in hand regarding a burglar alarm. The Christingle service was a great success, with 125 people attending. A substantial collection was raised, enabling the church to donate approximately £118 each to the Children’s Society and Embrace the Middle East. There was also a good congregation of 40 people on Christmas Day.

JC commented that the Christmas Day service was very good.

**Stephen Bridges – Police report**

The Clerk read a brief report, which stated that there were 2 crimes in the Parish since the last meeting; the lead theft at the church, and a sexual offence. The next SNAP meeting is due to take place on 11th January at the Bircham Centre in Reepham.

**James Joyce – County Councillor**

None.

**Jeff Topp – Newsletter**

JT advised that he had nothing to report.

**17/07. Highways** **/ potholes/ hedgecutting**

KO and HD have not yet been out to compile a list of potholes in the village, which are numerous. JC advised that the road is particularly bad between wood Dalling and Reepham. The Clerk will chase the possibility of moving the Crabgate Lane South sign.

1.

A parishioner has complained at the amount of mud on the roads in the village. It was agreed that it is a huge problem to balance the needs of farmers and road users in a rural area such as this. KO has previously emailed guidance to Councillors, which states farmers’ responsibilities. Mud must be cleared as necessary during the day, and at the end of the working day. ACR will speak to the Clarkes and KO will speak to Salle to ask them to bear road users in mind. A farmer attending the meeting stated that he clears the road each time he uses it, but it is very difficult with the sweeper, due to the camber and general poor state of the road itself. **Action: Clerk, HD & KO**

**17/08. An update on the Town House, and to agree any payments necessary.**

RH has not yet obtained quotes for the re-plumbing. He has purchased the loft insulation. The taps and shower screen are still in progress. **Action: RH**

**17/09. To agree a date for the village litter pick.**

HD advised that the litter pick usually takes place in March. A date of 11th March was agreed. HD will send an article to JT for the newsletter, and produce some leaflets for the coffee morning the previous week. **Action: HD**

**17/10. To discuss and agree a grasscutting contract**

It was agreed not to put this out to tender this year, as Mow & Grow have always been substantially cheaper than other companies. A quote for 2017 has been received which is higher than usual, but still much better than other companies in previous years. The reasons for the higher quote were discussed, and all agreed to continue with Mow & Grow. HD will let Mow & Grow know. It was also agreed that the Clerk can prepare cheques for signing for Mow & Grow between meetings. **Action: HD**

**17/11. Correspondence**

None.

**17/12. Planning**

20161846 - Foundry Hill Piggery, Corpusty Road, Wood Dalling, NR11 6SD.

Decision notice received from BDC – permit given.

20161925 – The Barn, Wood House Farm, Front Road, Wood Dalling. This application has been called in to a development committee meeting on 11th January. It was agreed that KO will speak in support of the application on behalf of the Parish Council. GP will also be speaking in support.

**17/13. Finance and Payments**

(i) Copies of the current financial position were given to all councillors. The Clerk has received a renewal for the ICO office, as the PC are data holders. As the PC has an obligation to renew this annually, the Clerk asked if we could pay by direct debit. All agreed, and the mandate was signed.

(ii) Payments were approved and cheques were signed by KO & JC for-

1. Rodger Howe – noticeboard - £439.00 (chq 100629) (retrospective).
2. K Cotgrove – salary for December and January (chq 100630) - £206.33
3. Heat Norfolk – boiler service for Town House (chq 100631) - £93.30

**17/14. Matters for further discussion**

JC reported that he collected £189.58 for the Royal British Legion for Remembrance Day. Next year, he will invite descendants of parishioners who died in the Great War to the Remembrance service to read out the names.

JC suggested an additional salt bin in the village. The Clerk will contact Highways to see if this is a possibility. **Action: Clerk**

**16/90. Date of next meeting**

Tuesday 7th March 2017, at 7:30pm.

**There being no further business, the Chairman closed the meeting at 8:08pm**

**Approved as a correct record Date**

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