**WOOD DALLING PARISH COUNCIL**

***Draft Minutes of the Meeting of the Council Held on Tuesday 11th May2017, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Helen Dixon (HD), Alex Clark-Rudd (ACR), Jonathan Rawlinson (JRaw), Greg Peck (District Councillor (GP), Kirsty Cotgrove (Clerk).

2 members of the public

**17/45. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Jonathan Rodwell, Rory Harrold and Stephen Bridges (PCSO).

**17/46. Declarations of Interest.**

None.

**17/47. To sign as a correct record the minutes of the Meeting held on Tuesday 9th May 2017.**

The minutes were agreed and signed as a true record of the meeting.

**17/48. Matters arising from the meeting.**

The new village noticeboard should be put up in the next week.

Rory Harrold has been added as a signatory for the Parish Council bank account,

**17/49. Members of the public register a desire to speak**

Jeff Topp (newsletter).

**17/50. Committee reports and recommendations**:

**Church**

None.

**Stephen Bridges – PCSO**

KO read a report, to state that in the last two months there has been one offence in the Parish. The next SNT priority meeting will be 19th July, at the Bircham Centre in Reepham.

**Jeff Topp – Newsletter**

A new distributor has been found for the newsletter, due to the sad death of John Child. JT apologised for two spelling errors in the last newsletter.

**Greg Peck – District & County Councillor**

GP reported that Norfolk County Council have been deciding how to spend the additional £35 million funding, given by the Government, for Social Care. It is planned that it will be used to prevent bed blocking and early intervention, which should save money in the long term. Ofsted have carried out an interim inspection, which has shown significant improvements.

**David McMaster – Village Hall**

A short verbal report had been given to KO. All is going well. Events have been scheduled at the village hall every month until November. A list of events will be sent to the newsletter to advertise.

**17/51. Highways** **/ potholes/ hedgecutting**

Some of the roads in the village have been resurfaced, but it was noted that it is unfortunate that the grass growing in the middle of the road was not removed first. The Redpits sign has still not been repaired. The Clerk will chase this. Members of the public are reminded that they can report potholes online, on the NCC Highways website. **Action: Clerk**

**17/52. An update on the Town House, and to agree any payments necessary.**

Plumbing quotes are pending. Three will be required. **Action: Clerk**

**17/53. To ratify the change of Town House landlord insurance**

The Clerk has obtained a more competitive quote for the landlord insurance. All agreed to change.

**17/54. To update on the Vattenfall and Hornsea 3 windfarm projects**

The Hornsea 3 cabling route will be through the edge of Wood Dalling. The Clerk will let Jeff Topp know the next consultation dates, to put in the newsletter **Action: Clerk**

**1.**

**17/55. To consider co-option of a new Parish Councillor**

Jonno Wilton has come forward for co-option. All agreed, and the Declaration of Office was signed.

**17/56. To discuss the Church Field Gate**

The field in question is owned by Salle Estates, but cut by the Parish Council. The gate has recently been left open and swinging on a number of occasions, and there are concerns that people could drive vehicles on there. With Salle Estates permission, a lock has been put on the gate. There is still pedestrian access, and access to a key has been given to Mow & Grow.

**17/57. To discuss the pond next to Town House**

A number of parishioners have noticed a nasty smell at the pond. This may be due to recent hot weather, but ACR will speak to the local farmer to ensure it is not an overflow from his septic system.  **Action: ACR**

**17/58. To update on the land next to Red Pits**

Sone local residents have recently had a meeting with the head of planning following complaints, and the case has been passed to her to be actioned.

**17/59. Correspondence**

**(i) NCC Parish Partnership Scheme**

The Clerk reported that there is a new scheme, with a deadline of December 2017. If any Councillors can think of any potential schemes, it will be put on the next agenda.

**(ii) CPRE Alliance meeting**

The Clerk reminded Councillors that the Alliance meeting is on 19th July, in Norwich. If anyone would like to attend, please contact the Clerk.

**17/60. Planning**

20170797. Forest Farm House, Burnthouse Lane, Wood Dalling. The Parish Council has no objection to this application.

20170961. Home Farm, Holly Lane, Wood Dalling. The Parish Council has no objection to this application, but noted that the property is on a public Highway, despite the application stating it can’t be seen from the Highway.

**17/61. Finance and Payments**

(i) Copies of the current financial position were given to all councillors.

(ii) Payments were approved and cheques were signed by KO & ACR for-

1. Mow & Grow – grass cutting - £294.00
2. P Seaman – CO2 alarm for Town House - £29.99
3. K Cotgrove – Clerk’s salary & expenses- £210.08
4. CIA - Town House landlord’s insurance - £243.23
5. Mow & Grow - grass cutting – 294.00

The following cheques were signed, as previously approved and budgeted for:

a. R Harrold – Town House insulation, taps and shower screen (chq 100636) - £251.00

b. M Packman – Fitting of taps in Town House (chq 100635) - £35.00

c. J Topp – newsletter (chq 100637) - £37.50

(iii) The following receipt was acknowledged-

a. HMRC – VAT rebate - £2239.28

**17/62. Matters for further discussion**

The Mow & Grow contract is going well. It was agreed to put grass cutting as a standing item on the agenda.

As finances are now healthy and stable. The Parish Council may consider financial assistance for village hall events. They have been invited to put forward a proposal.

**17/15. Date of next meetings**

5th September 2017, 7th November 2017, 23rd January 2018, 13th March 2018, 8th May 2018.

**There being no further business, the Chairman closed the meeting at 8:30pm**

**Approved as a correct record Date**

**2.**