**WOOD DALLING PARISH COUNCIL**

***Draft Minutes of the Meeting of the Council Held on Tuesday 9th May 2017, at 7.30pm in the Village Hall, Wood Dalling.***

**Present:** Kerry Oldfield (Chairman) (KO), Rory Harrold (RH), Alex Clark-Rudd (ACR), Jonathan Rawlinson (JRaw), Jonathan Rodwell (JRod), Greg Peck (District Councillor (GP), Stephen Bridges (PCSO) SB), Kirsty Cotgrove (Clerk).

3 members of the public

**17/29. (i) Election of Chair for 2017-18 and Declaration of acceptance of Office**

KO was proposed by RH, seconded by ACR, all agreed. The Declaration of Acceptance of Office was signed.

**(ii) Election of Vice Chair for 2017-18 and Declaration of Acceptance of Office**

JRod was proposed by RH, seconded by ACR, all agreed. The Declaration of Acceptance of Office was signed.

**17/30. Chair’s welcome and apologies for Absence.**

KO welcomed everyone and apologies were accepted for Helen Dixon.

**17/31. Declarations of Interest.**

JRod - Church.

**17/32. To sign as a correct record the minutes of the Meeting held on Tuesday 7th March 2017.**

The minutes were agreed and signed as a true record of the meeting.

**17/33. Matters arising from the meeting.**

The noticeboard could not be installed, as the supporting posts were too short, so it was taken back down and will be installed soon, in the agreed location.

*A Parishioner arr. 19:36.*

The litter pick was successful, there was less litter than in previous years, but there were still over 20 bags collected. KO thanked HD for organising.

**17/34.** KO reported that John Child, who was a much valued and respected member of the community and Parish Councillor, has recently died. KO wrote to his widow on behalf of the Parish Council to express condolences. He had a private burial, but there will be a service of thanksgiving at Norwich Cathedral on 26th May, where all will be welcome. The subsequent vacancy is being advertised, and there has so far been one application. As John Child was a signatory on the account, a new third signatory is required. ACR proposed JRaw, seconded by JRod, all agreed.

**17/35. Members of the public register a desire to speak**

None.

**17/36. Committee reports and recommendations**:

**Village Hall – David McMaster**

The committee hope for a successful year to come. A loss of £2000 was reported for last year, but there were large capital purchases, so this was expected. There is an enthusiastic new committee in place, and future events will include the Fete and a concert in collaboration with the Church. It is hoped there will be one event a month from July onwards.

**Stephen Bridges – PCSO**

In the last year, there were four crimes in the Parish; 1 malicious communication, 1 attempted theft, 1 theft of motor vehicle and 1 sexual offence. This amounts to one fewer crime than last year. The SNAP meeting recently decided among their priorities as theft of lead from churches. The police rely on members of the public to report anything suspicious as soon as possible, by calling 999 or 101. There has been an increase of rogue traders in the area, please report anything suspicious to the police.

**Jeff Topp – Newsletter**

In Jeff Topp’s absence, KO read the following report:

1.

The Wood Dalling Newsletter has continued to be distributed to all households within the

parish of Wood Dalling. It is distributed by a team of volunteers who generously give their time every two months to make sure that everyone has an opportunity to see what is going on in the village and to keep all residents up-to-date.

I would like to personally thank these people, who are: Alex Clark-Rudd, Phil Philcox, Becky Marshall, Helen and Alvin Dixon, Gerry and Sammi Williams, John Child (who will be sadly missed), Jonathan and Amanda Rodwell and Kerry Oldfield. Thank you to them all.

Extra copies are also put in the church for any visitors.

I would like to thank David Urry at Posters by Design in Spixworth for printing the Newsletter so professionally. Costing £37.50 for 125 copies of A5 12 page booklets is very reasonable and I feel represents good value to both the parish and its residents.

I should also like to thank the parish council for continuing to support the Newsletter through its funding and hope that this will continue well into the future.

KO wished Jeff Topp a speedy recovery.

*SB left the meeting at 7:46pm*

**Jonathan Rodwell – Church**

JRod reported that the rector, Margaret Dean, will retire on 31st July. The process of appointing her successor is underway and it is hoped that the Bishop will be able to make an announcement on this shortly. As previously reported, the benefice will be increasing from four to twelve, so a team rector will be appointed. An interim rector, Rev. Helen Rengert, will hold the post for one year.

Tenders have been received for the chancel roof repair and they are well within estimate. It is hoped that work will start in the Autumn. Trinity are paying for the roof and drainage, but not the decoration. Money is currently being raised for the heating, and in the future there will be fundraising for toilet facilities.

The summer concert will take place at 4:30pm on Sunday 16th July. The village hall committee will be providing a barbeque to be held in the field at the church.

Subsequent to the lead theft, an alarm has been fitted to the church roof. Nearby residents have been asked to contact the police if the alarm is heard.

**Greg Peck – Norfolk County Councillor**

KO congratulated GP on his recent election success.

GP reported that he has just completed his induction. The structure of the Council was discussed. The first priority of the new Council is finances. GP advised that his priorities will be business development, adult social care and Highways.

**Greg Peck – Broadland District Councillor**

The Dementia Cafe has been funded by BDC, and finance has been secured for another two years. It was held at Kerry’s Pine in Reepham, but feedback has suggested this is not ideal, so a new venue is being looked for, and a relaunch will follow. This café is for the benefit of both the sufferers of dementia and their carers.

There was recently a mental health roadshow at Reepham High School, to help identify and help young people at risk sooner.

JRod asked what is being done about complaints relating to the land at Red Pits. GP reported that there have been a number of complaints about this, and there was a particular problem around Easter. There was a meeting recently involving GP, KO, the complainants and the Head of Planning. The issues are being looked into, and GP hopes for a resolution soon.

**Kerry Oldfield – Chair of the Council**

KO reported that the PC are currently on a sound financial footing. There was no major expenditure on the Town House last year, but the PC are looking into replacing the plumbing, subject to estimates. The PC is lucky to have good tenants in the Town House.

The grass cutting contract is running smoothly.

Lots of parishioners got involved in the Annual Litter Pick, which ran smoothly and was well

organised by HD. Potholes are a persistent problem, but they can now be reported online, so

will hopefully be dealt with sooner. The majority of signs in the village have now been sorted,

1.

but there is still one missing one on Red Pits, and the Crabgate Lane South one is still in an unsuitable position.

A new noticeboard has been purchased which will be installed soon.

KO thanked the Councillors for all their hard work over the last year.

**17/37. Highways** **/ potholes/ hedgecutting**

Already covered in the Chair’s report. Villagers are urged to report any potholes they find online.

**17/38. To discuss, and formulate representation if necessary, the land at Red Pits**

Already covered in GP’s Broadland District Councillor report.

**17/39. To update on the Hornsea 3 windfarm project**

There are two separate projects effecting Norfolk, and the Hornsea project will be coming through the edge of Wood Dalling. The Clerk reported on the latest feedback.

**17/40. Correspondence**

**(i) Broadland District Council move to electronic consultation for planning applications**

BDC are looking to move away from paper consultation to online only. Councillors expressed concern at the quality of the scans for the plans as they can be hard to read, and that paper copies would be required should there be a large application. The Clerk will respond to BDC with these comments. **Action: Clerk**

**17/41. Planning**

None.

**17/42. Finance and Payments**

(i) Copies of the current financial position were given to all councillors.

(ii) Payments were approved and cheques were signed by KO & ACR for-

1. Wood Dalling Village Hall – 4x hire (chq 100640 - £80.00
2. K Cotgrove – salary for April & May (chq 100641) - £206.33
3. Norfolk Association of Local Councils (chq 100642) - £93.29
4. Mow & Grow – 3 visits (chqs 100638 & 100639 signed between meetings - £882.00

The following cheques were signed, as previously approved and budgeted for:

a. Stuart Fowler – internal audit (chq 100643) - £25.00

b. Jeff Topp – Newsletter x4 issues (chq 100644) - £150.00

(iii) The following receipt was acknowledged –

a. Broadland District Council – precept - £1888.00

**17/43. To approve and sign the 2016-17 Annual Return**

All agreed the 2016-17 Annual Return and Governance statement, and it was subsequently signed by the KO & the Clerk.

**17/44. Matters for further discussion**

None.

The noticeboard ad a plumbing estimate to be included on the next agenda.

**17/45. Date of next meeting**

Tuesday 11th July 2017, at 7:30pm.

**There being no further business, the Chairman closed the meeting at 8:18pm**

**Approved as a correct record Date**

3.